

Friends of Debenham High School
Minutes of Meeting 17.6.14 @7pm

1. Welcome and apologies

Attendees:

Simon Martin, Kevin Voller, Charlie Mann, Ann Mann, Liz Clarkson, Cathy Smith and Catherine Warren

Apologies:

Claire Miles resigned from the committee by email, but is happy to continue with the second hand school uniform sales.

Lorraine and Alec Kinge attended and resigned from the committee due to other commitments but are happy to help out at events. They were thanked for their help and dedication. Lorraine, in particular, has done a brilliant job as secretary and we wish them well.

2. Festivities on the Field

Ann and Charlie offered the use of their gazebo for the event. Charlie, Ann and Liz will man the bar. They requested 10 tables for the bar, 5 in front and five behind. Any rigid cool boxes that can be brought in for the event will be appreciated. Charlie will set up in the afternoon. Charlie will buy more soft drinks, bottled beers and snacks such as crisps and nuts.

Liz gave Charlie some spare plastic glasses and with ones we already have this should be sufficient such that we will not have to hire or buy anymore at this time.

3. Audio equipment

The £310 raised as a result of the Quiz Night was given to the school towards the recent purchase of the audio equipment.

4. Auction of Promises

The Auction of Promises Action List was reviewed and some tasks re-allocated. A new date of 10.10.14 was set (this has since been confirmed as suitable by the auctioneer Hayden Foster.)

Ticket prices were set at £7 for adults and £5 for children; this includes the food and £1 for the "Reverse Bingo" game. No reduced price if food not wanted.

Please see the new version of the Task List.

Please can you email Charlie a list of the Companies/people who you have approached and whether you have been successful, or not, in obtaining a promise. A complete list will then be circulated to all so that we don't duplicate approaches.

Simon is to check if the licence to sell alcohol is valid for a year and still in date for the auction.

5. Committee vacancies

Cathy kindly offered to take on the role as secretary.

The committee agreed to publicise the need for new general members at the next events including the Yr 7 Introduction evening on 16.9.14 and Yr 6 Open Evening on 2.10.14 (volunteers will be needed to provide refreshments). Small postcard-sized flyers will be handed out at these events and placed in the hampers, and an A3 poster created to display at the F in the F. Parents will be invited to attend the AGM in September to see what we do and hopefully wish to join us.

We will also hand out the catalogue of promises to the Yr 6 parents on 2.10.14 to encourage them to make commission bids.

Jules Norman will be asked if she is willing to get creative again and help design the poster/flyers/postcards.

6. AOB

The committee agreed that monies raised at future events would be put towards the purchase of a new school minibus. This would be likely to be a 16-seater vehicle which would cost around 23K. The school would seek to obtain additional funding through a grant of approx 10K.

7. Date of next meeting

Ann and Charlie offered to host an informal meeting at their house in August to discuss progress with the collection of Promises and to review the task list. Dates to be emailed, food will be provided.

The AGM will be held on Tuesday 23.9.14 at 7pm. Cheese and wine/nibbles to be provided.