



Debenham High School

A Church of England High Performing Specialist Academy



Annual General Meeting of the Academy

Minutes of the meeting held at the school on Tuesday 6th February 2018 at 4.30 p.m.

Present:

Mr R Barker		Mr R Grimsey
Rev S Bates		Mrs S Janson
Mr R Boulter		Mr D McMillan
Mrs J Brown		Dr H Marlow
Mr D Carruthers	Chairman	Mr D Ralph
Mr P Debenham		Dr W Thomas
Mr T Green		Miss J Upton
Mr C Grover		

In attendance:

Miss S McBurney	Assistant Headteacher
Mrs T Willmott	School Business Manager
Mr S Wright	Clerk to the Governors

In the absence of the Bishop it was agreed that Mr Carruthers (Chair of Governors) should chair the meeting. The meeting began with a prayer.

1. Absence

- 1.1 Apologies for absence had been received from Bishop Martin, Mrs C Driver, Dr D Egan, Ms S Goodrich, Mr S Martin, Mrs J Newman, Mrs L Ramsay and Mr R Stevenson.
- 1.2 Governors consented to their absence.

2. Pecuniary and Other Interests

- 2.1 Mr Ralph noted that his wife was employed by DHS as a supply teacher.

3. Chairman of Governors' Report

Mr Carruthers made his report by reference to a power point presentation.

Membership

Mr Carruthers ran through the membership of Governors and Members. He noted that there was no Support Staff Governor at present.

School Organisation

This had not changed significantly since the last Trust AGM.

Gracechurch Street, Debenham, Suffolk IP14 6BL

Tel 01728 860213 Fax 01728 860998 Email office@debenhamhigh.co.uk Website www.debenhamhigh.co.uk

Headteacher: Miss J Upton BSc

Senior Leadership Team: Mr S Martin, Miss S McBurney, Mrs L Ramsay, Mrs T Willmott

Chairman of the Academy Trust: Bishop of St Edmundsbury and Ipswich Chairman of Governors: Mr David Carruthers

Debenham High School is a company limited by guarantee and registered in England and Wales with company No. 07467445

Community partners

Mr Carruthers listed these:

- Teaching School Alliance (TSA - this had been very successful).
- Pyramid schools.
- Pre-16 vocational links.
- Dioceses of Ipswich and Bury St Edmunds.
- Debenham Leisure Centre.
- St Mary's Church
- Sixth Form Schools and Colleges.

Numbers

October 2017 – 677 (679 – 2016). PAN remains at 125 (intake 135).

Strong application numbers for September 2018.

Two Year 7 students had left since September 2017.

Results

Progress 8	+0.52
Attainment 8	56.1
Grade 5 (including English & Maths)	69%
Grade 4 (including English & Maths)	89%
E-bacc	30%

Mr Boulter noted that the Progress 8 figure was strongest for high performing students but poorest for low performers. Miss Upton said that this related to the cohort profile and specific difficulties pertaining to individual students; there is still, however, a drive to improve outcomes for these students.

Attendance

96 % (improved from 95.8% last year).

It was pointed out that there was a higher number of exclusion days for students. Miss Upton said that this mainly related to one incident involving two students.

School Improvement and Development Plan

- Teaching and Learning – focus on assessment, resilience and curriculum change.
- Infrastructure – boiler replacement, roof repairs and extension project.
- Partnership – TSA
- Exploration of the possibility of creating a Multi-Academy Trust (MAT).

Finance

The current surplus stands at £735,130 (of which £677,840 had been carried forward from the previous year). Miss Upton noted that 2018-19 would be a transition year with the introduction of the new National Funding Formula (NFF) – DHS should gain from this but by how much would depend on to what extent funds were capped by the LA. Mr Carruthers reviewed KPIs and the summary balance sheet. It was noted that spending on staff development was down by 32% but it was pointed that a great deal of training had taken place through the medium of the TSA.

Risks

- Reduced TSA funding.
- Student numbers.
- Increases in National Insurance, Pension costs and salaries.
- Implementation of the NFF does not cover increased costs.

4. Minutes

4.1 AGM Tuesday 31st January

3. (Bullet point 5) Should read PAN of 125 rather than 135.

Trust Meeting – Wednesday 5th July

4. Pray Space rather than grey space.

6. Expected capital contribution should be £260K not £60k.

4.2 There were no matters arising.

5. Audited Accounts

5.1 These had been reviewed by the Full Governor Meeting and were approved.

5.2 Larking Gowen had improved their performance this year. Members approved their re-appointment. It was noted that this has to be done on a yearly basis.

6. Any Other Business

There being no further business the meeting closed at 5.07 p.m.

Signed Chairman 4th July 2018